

THIRD PARTY REPORT – TLIF3063A Administer the implementation of fatigue management strategies

Candidate's Name _____

Manager's Name _____

Company Name _____

To be completed by the manager/employer of the candidate named above

Please indicate below if _____ (candidate's name) has demonstrated the following within the workplace over the course of their employment.

The candidate has demonstrated the following within the workplace; <i>(it is recommended the candidate facilitates the TLIF2010A activities in order to demonstrate the listed criteria)</i>	Tick if yes
Performance Criteria	
3.2 - Employees are assessed to confirm that they are competent in their understanding of the organisation's fatigue management strategies and can apply them to their day-to-day work activities and responsibilities	
3.3 - Any deficiencies in the competence of individual employees to apply the organisation's fatigue management strategies to their work activities are identified, and appropriate learning opportunities are provided to the employee to enable her or him to achieve the competence required	
4.1 - Evidence of any shortcomings in an employee's implementation of fatigue management strategies is obtained and interpreted from observation of signs and symptoms of fatigue in their work activities, periodic evaluations of work performance, and assessments of competence carried out as part of training and learning activities	
4.3 - Where appropriate, further learning opportunities and information are provided to the employees to assist them in implementation of organisation's fatigue management strategies in their area of work activity	
5.1 - Periodic audits of the implementation of fatigue management strategies in the work areas of responsibility are carried out as per standard procedures	
5.3 - Reports on the implementation of the organisation's fatigue risk management system are prepared and submitted to designated personnel as per standard procedures	
Required Knowledge	
Procedures for the auditing and review of an organisation's fatigue risk management system and related policy and procedures, and for reporting the outcomes of audits	
Lifestyles which promote the effective long-term management of fatigue	
Ways of assisting individuals to assess their own sleep patterns and to evaluate their own fitness for work. This may include information on identifying sleep disorders and obtaining appropriate treatment	
Processes and resources for assessing employees' competence in fatigue management	

Candidate's Signature _____

Date _____

Manager's Signature _____

Date _____

Assessor's Signature _____

Date _____